

## Attach an Electronic Signature after submitting an online application

To e-sign an online application, you must use a myAlaska account.

If you receive notification that no online application was found, verify that the information you entered matches exactly as the application was filed.

### If you have an existing myAlaska account

1. Go to <http://pfd.alaska.gov>
2. Click the  button.
3. Login to myAlaska to e-sign your online application already filed.
4. Once signed in, click the “**Yes, Proceed**” button.
5. Select the appropriate dividend year and enter your information exactly how it appears on the application filed. You will need your Alaska Driver’s License or ID number to continue.
6. Select “**Details**” under “Action Required”.
7. Select the “**Document Center**” tab.
8. Under “Required Documents” select the link “**signing it with myAlaska**” to begin the signing ceremony process.
9. Select the “**Sign with myAlaska**” blue button.
10. Enter your myAlaska password and select the “**Sign and Submit**” button.

### If you do not have an existing myAlaska account

1. Go to <http://pfd.alaska.gov>
2. Click the  button.
3. Click “[Register for a myAlaska Account.](#)” Complete “New Account” information. Read the “User Agreement,” select the box next to “**I Accept the User Agreement,**” and click “**Start Registration.**”
4. Go to your email account and select the link provided in the email from myAlaska. This will return you to the myAlaska website to confirm your account.
5. Confirm your new myAlaska account by entering the username and password you just created. Select “**Click here to Continue.**” This will open your myAlaska portal.
6. Select “**Manage Your Profile**” and supply the requested information.
7. Under the heading select “**Services**”, then select “**myPFD – View Status.**”
8. Select the “**Yes, Proceed**” button.
9. Select the appropriate dividend year and enter your information exactly how it appears on the application filed. You will need your Alaska Driver’s License or ID number to continue.
10. Select “**Details**” under “Action Required”.
11. Select the “**Document Center**” tab.
12. Under “Required Documents” select the link “**signing it with myAlaska**” to begin the signing ceremony process.
13. Select the “**Sign with myAlaska**” blue button.
14. Enter your myAlaska password and select the “**Sign and Submit**” button.

### Forgot your myAlaska Info?

**Forgot your myAlaska username from last year?**  
Go to <https://my.alaska.gov> and select “Forgot Username.” You will be prompted to provide your email address from last year. Your username will be emailed to that email address. If you do not have the same email address as last year, you will need to create a new myAlaska account.

**Forgot your myAlaska password from last year?**  
If you know your username, go to <https://my.alaska.gov> and select “Forgot Password.” You will be prompted to provide your username and answer your secret question. You can then set a new password.

**Forgot your username AND password for myAlaska from last year?**  
You will need to create a new myAlaska account.