Application forms not included in this packet

ANNUAL DIVIDEND CALENDAR

- Application periods opens January 1st
- Application period closes March 31st
  Online filing will be available until 11:59 p.m.
- PFD Distribution early October

Anchorage
655 F Street
(907) 269-0370

Fairbanks
510 2nd Ave, Suite 100
(907) 451-2820

Juneau
333 Willoughby Ave
(907) 465-2326

pfd.alaska.gov
**EVERYONE CAN FILE ONLINE!**

**What do you need?**

- ✓ An e-mail address

<table>
<thead>
<tr>
<th>If you have a valid e-mail address you can:</th>
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<tbody>
<tr>
<td>✓ File successfully online and receive confirmation</td>
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<tr>
<th>If you have a valid e-mail address as well as an AK Driver’s License or AK Identification Card you can:</th>
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<tbody>
<tr>
<td>✓ Look at your online application to see the status</td>
</tr>
<tr>
<td>✓ See and print tax documents</td>
</tr>
<tr>
<td>✓ See if additional documents are needed by the PFD Division</td>
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<tr>
<th>If you file online and have a myAlaska account you can:</th>
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</thead>
<tbody>
<tr>
<td>✓ Look at your online application to see the status</td>
</tr>
<tr>
<td>✓ See and print tax documents</td>
</tr>
<tr>
<td>✓ See if additional documents are needed by the PFD Division</td>
</tr>
<tr>
<td>✓ Make changes to banking information</td>
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<tr>
<td>✓ Make changes to address information</td>
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To file online, go to:

www.pfd.alaska.gov
Frequently Asked Questions

Each individual must complete a separate application.

Am I eligible for a current year Permanent Fund Dividend?

Did you…

- Establish Residency ties in Alaska prior to January 1st of the qualifying year? (took one step beyond physical presence)
- Maintain Alaska residency through the date you will submit your PFD application?
- Do you intend to remain an Alaska resident indefinitely?
  *If you answered “NO” to any of these questions, you are not eligible for a current year dividend.

This is the first year I am applying for a PFD. What should I do?

Review the general eligibility requirements above and if you believe you qualify:

- Complete an online application at www.pfd.alaska.gov OR
- Complete a paper application AND an Adult Supplemental Schedule and submit them by March 31st.
- Submit an original certified birth certificate, original passport, or naturalization papers (photocopies or hospital certificates will not be accepted).

Can I apply online as a first time applicant?

YES! First time applicants need to sign the application using a mail-in signature page.

Do I need to be a registered voter in Alaska to receive a PFD?

No, voter registration in Alaska is not required to receive a PFD.

What is a signature page?

If you choose to apply online without using an electronic signature, you will be prompted to print a signature page at the successful completion of the online application process. It is your written certification that the information provided on your online application is accurate and true. Print and sign the signature page, and mail it to the PFD Division to complete your online application.

What is an electronic signature (e-sign)?

A signature created electronically through myAlaska that allows you to certify the information on your online application without submitting a signature page.

What do I need to e-sign my application? (electronically sign)

Every adult (18 years+) who wants to apply online and e-sign his/her PFD application, or a child’s application that he/she will sponsor, needs a myAlaska account. (Minors cannot establish a myAlaska account.) You will need your most current Alaska driver’s license or Alaska ID to register for a myAlaska account at https://my.alaska.gov.

Who can e-sign? (electronically sign)

Any adult who received a dividend in the prior year and has an Alaska driver’s license or ID card can e-sign. Adult sponsors electronically sign for children they sponsor.

Can I use last year’s myAlaska account?

If you previously created a myAlaska account, you should use the same account. If your name, address or email address changed since you created your account, update the information in your myAlaska profile at https://my.alaska.gov.
What if I forgot my myAlaska username?
Go to https://my.alaska.gov and click on the 'Sign into myAlaska', then select 'Forgot my Username'. You will be prompted to provide the e-mail address used to create the account. Your username will be e-mailed to that e-mail address. If you do not have the same e-mail address, you will need to create a new myAlaska account.

What if I forgot my myAlaska password?
If you know your username, go to https://my.alaska.gov and click on 'Sign into myAlaska', then select 'Forgot my Password'. You will be prompted to provide your username and answer your secret question. You can then set a new password.

What if I forgot both my myAlaska username & password?
You will need to create a new myAlaska account. Go to https://my.alaska.gov and click on 'Register for a myAlaska Account'.

How do I apply for my PFD online if I don’t have a computer or a printer?
Public access computers are available at all PFD locations. Public access computers are also available at most Legislative Information Offices and public libraries.

How do I know if I successfully applied for my PFD online?
You will know you have successfully applied online when you see the “Confirmation” page with your PFD Confirmation Number. You will get a separate confirmation number for each application you file. You will also receive an email confirmation if you provided an email address.

How do I check my application status?
You can check the status of your application at www.pfd.alaska.gov. Click myPFD.

What constitutes proof of filing?
If you apply online, your printed “Confirmation” page containing your PFD Confirmation Number serves as proof that the PFD Division received your application. If you mail your application, a USPS certified mail receipt, a USPS delivery confirmation receipt, or a Fed-EX, DHL or UPS delivery receipt will serve as proof of filing. If you hand-deliver your application, the Dividend Office will provide a receipt upon request.

Can my dividend be taxed or garnisheed?
Dividends are taxable and can be garnisheed. For tax purposes, your dividend check stub is your Form 1099-MISC (miscellaneous income). Consult the IRS or other qualified person if you have questions about reporting dividend income. PFD staff cannot advise you about tax matters. The PFD Division is required by law to garnishee a dividend if a legal request is properly filed. If you dispute a deduction, you must contact the agency claiming the deduction. The PFD Division cannot resolve disputes. To view deduction details, including contact information for the agency claiming the deduction, visit our website and click "myPFD".

Is my information kept confidential?
Under state law, all information provided is confidential except the applicant’s name and eligibility determination.

Why is it important to keep my address current?
An incorrect address can delay payment of your dividend. Address changes must be requested in writing and signed. Forms are available online at www.pfd.alaska.gov or at any PFD location.
Absence Guidelines

This document is intended to cover the most common circumstances related to absences as they pertain to the PFD program. Eligibility is referenced only in the context of an absence from Alaska - other requirements of the PFD program must be met to be otherwise eligible. Refer to PFD Statutes and Regulations for more detailed information or contact your nearest PFD office to get more specific information. See AS 43.23.008 and 15 AAC 23.163 for detailed information.

General Rules

You may be absent from Alaska in a calendar year for up to 180 days for any reason and still be eligible for a dividend, as long as you meet all other requirements of the program. For certain absences, you may still be eligible for a dividend even though you are absent from Alaska for more than 180 days. These absences are referred to as "allowable absences" and are described under the Allowable Absences section below.

To remain eligible for this program while you are absent, whether one day or the whole year, you must maintain your Alaska residency and intend to return to Alaska to remain indefinitely. If you do anything to establish residency in another state or country while you are out of Alaska, such as registering to vote or filing a resident income tax return, you will not be considered a resident of Alaska for purposes of this program.

REPORTING ABSENCES IS MANDATORY if you are absent from Alaska for a total of 90 days or more during the calendar year, or if you are absent when you file your application. Failure to report absences can trigger an investigation and may cause denial of your application. For purposes of the dividend program, absences are counted in cumulative days, not consecutive days, in a calendar year. The division counts the day you leave as a day in Alaska; the day you return is counted as an absence day. In other words, the day you return is counted as a day absent, the day you left is not.

Allowable Absences

Permanent Fund Dividend laws allow persons to be absent from Alaska for more than 180 days total in a qualifying year if they are absent for one or more of the following reasons, providing that they maintain their Alaska residency and do not establish residency elsewhere:

1. receiving secondary or postsecondary education on a full-time basis;
2. receiving vocational, professional, or other specific education on a full-time basis for which, as determined by the Alaska Commission on Postsecondary Education, a comparable program is not reasonably available in the state;
3. serving as an active duty member of the armed forces of the United States or accompanying, as that individual's spouse, minor dependent, disabled dependent, an individual who
   A. serving as an active duty member of the armed forces of the United States; and
   B. eligible for a current year dividend.
4. serving under foreign or coastal articles of employment aboard an ongoing vessel of the U.S. merchant marine;
5. receiving continuous medical treatment recommended by a licensed physician or convalescing as recommended by the physician who treated the illness if the treatment or convalescence is not based on a need for climatic change;
6. providing care for your parent, spouse, sibling, child, or stepchild with a critical life-threatening illness whose treatment plan as recommended by the attending physician, requires travel outside the state for treatment at a medical specialty complex;
7. providing care for your terminally ill family member;
8. settling the estate of your deceased parent, spouse, sibling, child or stepchild provided the absence does not exceed 220 cumulative days;
9. serving as a member of the United States Congress;
10. serving on the staff of a member from this state of the United States Congress;
11. serving as an employee of the state in a field office or other location;
12. accompanying a minor who is absent under reason (5) above;
13. accompanying another eligible resident who is absent for reasons (1), (2), (5)-(12), (16), (17) as the spouse, minor dependent, or disabled dependent of the eligible resident;
14. serving as a volunteer in the federal peace corps program;
15. training or competing as a member of the United States Olympic Team or United States National Team for an Olympic Sport;
16. participating for educational purposes in a student fellowship sponsored by the United States Dept. of Education or by the United States Department of State;
17. for any reason consistent with the individual's intent to remain a state resident, provided the absence or cumulative absences do not exceed....(see AS 43.23.008 (17) (A),(B),(C) for specific limits of number of days)

Permanent Fund Dividend • Apply Online at www.pfd.alaska.gov
The University of Alaska College Savings Plan

Here are a few valuable advantages that the Plan offers:

- **It’s easy to enroll.** Answer “Yes” to question 6 on your and/or your child’s PFD application. Or start with as little as $25 when you set up automatic monthly contributions, or send a minimum initial contribution of $250.

- **It goes where your child goes.** Use your savings at any eligible university, college, technical or vocational school in the country.

- **It’s cost-effective.** Lock in the UA Tuition Value for future use by purchasing UA tuition credits in the ACT Portfolio.

- **It’s professionally managed.** Choose from a range of low-cost investment approaches.

“Let’s put my PFD to good use. Half goes to my 529 plan and the rest for a pony.”
Enroll now and you’ll be entered to win a $25,000 scholarship account.

When you answer “Yes” to question 6 to contribute half of your and/or your child’s PFD to the UA College Savings Plan, you’ll be automatically entered to win a $25,000 scholarship account.*

*Certain restrictions apply; visit UACollegeSavings.com for complete rules.

Start saving for college today. It only takes a few minutes.

To save for your child’s future:

1. Answer “Yes” to question 6 on your and/or your child’s PFD application to place 50% of this year’s dividend into a UA College Savings Plan account.

2. In a couple of months, you’ll receive an email or a postcard acknowledging that you answered “Yes” to question 6.

3. In July, you’ll receive a detailed mailing confirming your account information. Please review it carefully and make any necessary changes.

4. Renew your PFD election each year. Be sure to answer “Yes” each year to make a contribution.

Explore our Personal PFD Planner tool located under the “Tools & Resources” section of our website to see how investing your and/or your child’s PFD can help you reach your college savings goals.

Save in Alaska. Study Anywhere. Visit UACollegeSavings.com, or call 1-888-4-ALASKA.

Go online or call us to request a Plan Disclosure Document, which includes investment objectives, risks, fees, charges and expenses, and other information. You should read and consider the Plan Disclosure Document carefully before investing.

Note: As with most investment and savings accounts, investments in the Plan may impact the beneficiary’s ability to qualify for some forms of financial aid based on need. For additional information, consult the financial aid office at the school you expect your beneficiary to attend.

Terms and Conditions: I understand that: (1) I will be sent a Plan Disclosure Document after filing my PFD application and provided instructions for opening a new account. In the event that I have not completed an Account Agreement before my PFD contribution is received by the UA College Savings Plan (Plan), I agree that my completed Alaska Permanent Fund PFD Application with my affirmative election to deposit 50% of my PFD into the UA College Savings Plan and the confirmation notice will constitute an Account Agreement, and my contribution will be invested in the ACT Portfolio, and (2) I am applying for an Account under the Plan and consent and agree to all the terms and conditions of the Plan Disclosure Document, the Declaration of Trust for the Education Trust of Alaska, and the UA College Savings Plan, which are all expressly incorporated by reference herein. I acknowledge and agree that: (1) the referenced documents will govern all aspects of my participation in the Plan and that I may obtain copies of these documents by calling 800-478-0003, and (2) this Agreement shall be governed and interpreted under Alaska law.

Refund Information: Subject to the terms and conditions of the Plan, if you have not previously completed and returned a new Account Agreement to the Plan, you may be eligible for a refund of the PFD contribution within 90 days of the date the contribution is made to your Account. After the 90-day period, the Account Holder is fully bound by the terms and conditions of the Plan and the investment selection cannot be changed without completing a new Account Agreement. An Account Holder is only eligible for such 90-day refund for the PFD contribution that initially establishes an Account.

Tax Status: The entire amount of your dividend is taxable to you in the year you receive it. The UA College Savings Plan is designed to operate as a qualified tuition program established and maintained by a state, within the meaning of Section 529 of the Internal Revenue Code of 1986, as amended. For general information regarding the tax implications of participating in the Plan, please call 800-478-0003.

The USA PATRIOT Act: Federal law requires us to obtain, verify, and record information that identifies the person(s) opening an Account. The Alaska Department of Revenue provides us with the name, residential street address, date of birth, and Social Security number for any person(s) who elects to make a PFD contribution to the Plan. We will not be able to open your Account until we receive and verify this information.

What is the PFD Charitable Contributions Program?
Alaskans applying for their PFD online only may pledge all or part of their dividend to University of Alaska campuses, Community Foundations, and eligible nonprofits. Applicants may choose to contribute to one or more organizations using $25 increments, up to the entire amount of the dividend.

Can I change or withdraw my pledge(s)?
You can add, withdraw, or modify your pledge online using the division’s website at www.pfd.alaska.gov. Changes must be made by August 31st.

What is the 7% Administrative fee?
In order to maintain sustainability, 7% of all donations collected will go to program marketing, nonprofit tools and resources, and minimal program administration. This fee allows nonprofits to participate in the statewide marketing campaign while minimizing the administrative costs otherwise associated with fundraising.